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**Guideline for joining our Zoom Class Assemblies**

1. Parental supervision – please ensure that your child is always supervised on the zoom call.
2. If possible, please try and have a blank background behind the child who is on camera.
3. Please do not share the meeting ID or password with anyone.
4. Please ensure that anyone who will appear on camera is appropriately dressed.
5. When you sign in you will be put in the ‘waiting room’ and then the teacher will let you into the meeting. When you enter the meeting, you will be put on mute.
6. There will be an opportunity for all the children to have a virtual chat with each other.
7. Any inappropriate behaviour will result in being asked to leave the meeting.

Some handy hints for the children using Zoom:

* Make sure you’re muted when you’re not talking (otherwise we can hear all the background noises!)
* Be yourself and respect others
* Ask questions using the ‘chat’ feature
* Use reactions to engage with your class
* Think before you write
* Use the ‘raise your hand’ feature if you want to ask a question
* Have fun and remember to smile!