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**Leedon Lower School: Parental Permissions Form**

As part of the admissions process when your child joins the school we ask you to give parental consent in a number of general areas.  As part of a new GDPR (General Data Protection Regulation) we need to re-seek permission for various things. The information collected will be used for the duration of your child’s time at the school.  You can give additional consent or withdraw your consent from specific areas at any time and consent will also form part of our annual update of pupil information. Please read the explanations below and then fully complete the form overleaf, sign and date and return to school.

**Permission for short distance minibus trips**During their time at Leedon children may be transported in our school minibus for local visits and sporting events. Parents will be informed before the trip takes place.

**Permission to receive relevant communication from providers associated with the school**The school now requires permission before you can receive letters and information from providers associated with the school such as our PTA, sports and activity clubs.

**Permission for a child to use the internet in school (E-safety)**As part of your child’s learning and development opportunities there are times when it would be beneficial for children to have access to the internet.

While on the internet children will be supervised by an adult at all times. Any websites the children access will be evaluated by staff for their suitability for young children before they are used in Leedon Lower. The school has an Internet Service Provider that uses the latest screening techniques to prevent access to all categories of unsuitable, offensive and inflammatory internet materials.

In Leedon Lower we believe that both staff and children benefit from access to internet resources. Nevertheless, we respect the right of Parents/Carers to decide whether or not to agree internet access for their children.

**Permission for use of a child’s image**Occasionally, we may take photographs of the children at our school. We may use these images in our school Blog, newsletter, prospectus or other printed publications, and on our website or on display boards around the school. We may also make video or webcam recordings for educational use.

From time to time, our school may be visited by the media who may take photographs or film footage of a visiting dignitary or other high profile event. Pupils will often appear in these images, which may appear in local or national newspapers, or on televised news programmes.

To comply with the Data Protection Act 1998 and the new GDPR expectations from the end of May, we need your permission before we can photograph or make any recordings of your child for school promotional purposes. Please read the conditions of use overleaf.

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**Permission for short distance minibus trips**

* I consent
* I do not consent

**Permission to receive relevant communication from providers associated with the school**

* I consent
* I do not consent

**Permission for a child to use the internet in school (E-safety)**

* I consent
* I do not consent

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| --- | --- | --- |
| **Permission for use of a child’s image *(please tick)*** | ***I consent*** | ***I do not consent*** |
| May we use your child’s photograph in the school/classroom (*e.g. in classroom displays)* |  |  |
| May we use your child’s image in our Blog/newsletter? *(which is available on the Leedon Lower website)* |  |  |
| May we use your child’s image on the Leedon Lower website? |  |  |
| May we record your child’s image on video or webcam? |  |  |
| Are you happy for your child to appear in the media? *(e.g. representing the school in newspapers or on TV)* |  |  |

Conditions of use

1. We will not re-use any photographs or recordings after your child leaves this school, your consent will expire when they leave.
2. We will not use the personal details or full names (which means first name **and** surname) of any child or adult in a photographic image on video, on our website, in our school prospectus or in any of our other printed publications without good reason. For example, we may include the full name of a pupil in a newsletter to parents if the pupil has won an award.
3. If we name a pupil in the text, we will not use a photograph of that child to accompany the article without good reason. (See point 2 above.)
4. We will not include personal e-mail or postal addresses, or telephone or fax numbers on video, on our website, in our school prospectus or in other printed publications.
5. We may include pictures of pupils and teachers that have been drawn by the pupils.
6. We may use group or class photographs or footage with very general labels, such as “a science lesson” or “making Christmas decorations”.
7. We will only use images of pupils who are suitably dressed, to reduce the risk of such images being used inappropriately.

***Please note*** *that the press are exempt from the Data Protection Act and may want to include the names and personal details of children and adults in the media.*

*Child’s name: Class:*

*Signed: Date:*

*Parent/carer*