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|  | Leedon Lower School governor application form |

Thank you for considering volunteering for the role of school governor.

Please complete and return this application form to [leedon@leedonlowerschool.co.uk](mailto:leedon@leedonlowerschool.co.uk) or by post to:

Leedon Lower School, Highfield Road, Leighton Buzzard LU7 3LZ.

Leedon Lower School will collect and use your personal data in accordance with General Data Protection Regulations only for the purposes of governor recruitment. For full details please see our Data Protection Policy on our website at [leedonlowerschool.org.uk](http://leedonlowerschool.org.uk) References will be contacted if applications are successful.

On appointment as a governor a Disclosure and Barring Service (DBS) check will be undertaken.

# Personal details

|  |  |
| --- | --- |
| **Title** |  |
| **Name** |  |
| **Address** |  |
| **Phone number** |  |
| **Email address** |  |

**Education and employment history**

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| --- |
| **Highest level of education received**  *Please state the institution, qualification received and classification.* |
| **Please give details of any other relevant education or training courses** |
| **Current employment**  *Please state your employer, role, length of time in role and a summary of responsibilities.* |
| **Relevant previous employment** |
| **Other relevant interests and experience**  *This may include any hobbies, volunteering and charity work, personal interests or achievements that may help you become an effective school governor.* |

# A bit more about you

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| **Why would you like to become a governor?** |

**Skills audit**

Please tick to indicate how confident you are in the following areas (there are no right or wrong answers):

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Skill** | Professional-level knowledge or expertise | Confident in the area, but not to a professional level | A basic or working understanding | No experience |
| Strategic planning |  |  |  |  |
| Setting a vision, values and goals |  |  |  |  |
| Public sector or charity governance |  |  |  |  |
| Knowledge of the education sector |  |  |  |  |
| Teamwork and collaborative decision making |  |  |  |  |
| Communication skills |  |  |  |  |
| Financial management |  |  |  |  |
| Fundraising/income generation |  |  |  |  |
| Human resources |  |  |  |  |
| Performance management |  |  |  |  |
| Data analysis |  |  |  |  |
| Legal skills |  |  |  |  |
| Health and safety |  |  |  |  |
| Premises management |  |  |  |  |
| Curriculum and assessment |  |  |  |  |
| Safeguarding |  |  |  |  |
| Special educational needs and disabilities (SEND) |  |  |  |  |
| Approving and monitoring the implementation of policies |  |  |  |  |
| Compliance |  |  |  |  |
| Marketing/public relations |  |  |  |  |
| Procurement |  |  |  |  |
| ICT or technology skills |  |  |  |  |
| Further or higher education |  |  |  |  |
| Knowledge of the local community |  |  |  |  |

**Eligibility   
  
I confirm that I:**

Am aged over 18

Am not the subject of a bankruptcy restrictions order, an interim bankruptcy restrictions order, a debt relief restrictions order, an interim debt relief restrictions order or an undischarged sequestration

Am not disqualified from being a company director and/or a charity trustee

Have not been disqualified from holding office as a governor

Have not been removed from office as an elected governor within the last 5 years

Am not included in the list of those unsuitable to work with children or disqualified from working with children, barred from regulated activity and/or disqualified from registering for childminding or providing daycare

Have not been sentenced to 3 months or more in prison (without the option of a fine) in the 5 years before becoming a governor or since becoming a governor

Have not received a prison sentence of 2 and a half years or more in the 20 years before becoming a governor

Have not at any time received a prison sentence of 5 years or more

Have not been fined for causing a nuisance or disturbance on school premises during the 5 years prior to or since appointment or election as a governor

If a **parent governor**, I also confirm that I am not:

An elected member of the local authority

Am not paid to work at the school for more than 500 hours in a year

If a **local authority governor**, I also confirm that I am not a member of the school staff.

If a **community governor**, I also confirm that I am not:

A parent of registered pupils

A staff member

An elected member of the local authority

Employed by the local authority in connection with their education functions

**Please sign and date to indicate that you have read, and agree to this information:**

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_